

State of South Carolina

Survey Instrument Operator (61032449) **RE-ADVERTISEMENT**

SALARY	\$41,600.00 - \$49,920.00 Annually	LOCATION	Chester County, SC
JOB TYPE	FTE - Full-Time	JOB NUMBER	161139
AGENCY	Department of Transportation- Headquarters	OPENING DATE	04/02/2024
CLOSING DATE	4/23/2024 11:59 PM Eastern	CLASS CODE:	HD16
POSITION NUMBER:	61032449	NORMAL WORK SCHEDULE:	Other
NORMAL WORK SCHEDULE (OTHER):	Monday - Thursday: 7:00am - 5:30pm	PAY BAND	Band 4
HIRING RANGE - MIN.	\$41,600.00	HIRING RANGE - MAX.	\$49,920.00
OPENING DATE	02/02/2024	EEO STATEMENT	Equal Opportunity Employer
AGENCY SPECIFIC APPLICATION PROCEDURES:	Apply online and fully complete all sections of the application. A resume may be provided, but will not substitute for completing any section of the application. Accurately respond to all Supplemental Questions since they are part of your official application and are used to initially screen applicants. If the selected candidate indicates attainment of a college degree(s), he/she may be required to provide an official college transcript within thirty (30) calendar days of employment. Failure to provide documentation within the required time frame may result in termination of employment. SCDOT Human Resources Office, Room 115, 955 Park Street, Columbia, SC 29201. Phone: (803) 737-1321.	VETERAN PREFERENCE STATEMENT	South Carolina is making our Veterans a priority for employment in state agencies and institutions.

Job Responsibilities

****THIS IS A RE-ADVERTISEMENT. PREVIOUS APPLICANTS NEED NOT RE-APPLY. YOUR APPLICATION IS STILL BEING CONSIDERED.****

Regularly operates specialized survey equipment including manual total station, data collector, and level to perform basic survey operations in establishing elevations of bench marks, ground controls, profiles and cross section. Proficiently operates level rod to determine elevations, prism poles to provide alignment and collect topography and uses bush axe and saws to clear brush for line of sight and takes measurements as needed.

Assists with and occasionally operates robotic total stations and advanced GPS equipment. Maintains and records field notes which includes profile, cross sections and topography. Reduces level notes to check for elevation precision. Assists with and/or oversees the operation, calibration and maintenance of basic equipment, and job safety including placement and maintenance of signs.

Under the direction of a SC registered land surveyor, performs courthouse and field research to locate property lines and corners and assists in plotting property information. Locates and obtains utility data in the field.

Maintains personal daily work log. Utilizes ESS In SCEIS to enter work time with charge codes and leave requests. Uses ESS to maintain personal information. Assists with matters relating to highway design including horizontal and vertical alignment. Assists with the setting of ground panels and the surveying to establish the coordinates, and elevations of panel points for photogrammetric topographic mapping. Performs other related duties as assigned.

Minimum and Additional Requirements

A high school diploma and one and one-half (1.5) years of experience that is related to the area of employment; or an approved acceptable equivalence. A valid motor vehicle operator's license is required.

The physical demands for the essential functions involves frequent bending, kneeling, stooping and lifting up to 50 lbs. Walking for extended periods, treading rough terrain, working in close proximity to motoring traffic, and in natural environmental hazards. May require occasional exposure to noise. May require working outside of normal work schedules and weekends.

Additional Comments

The South Carolina Department of Transportation is committed to a diverse workforce and does not discriminate on the basis of race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability or genetic information.

Agency

State of South Carolina

Agency

Department of Transportation-Headquarters

Address

955 Park Street, Room 115

Columbia, South Carolina, 29201

Phone

803-737-1321

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

Survey Instrument Operator (61032449) ****RE-ADVERTISEMENT**** Supplemental Questionnaire

*QUESTION 1

Are you a current SCDOT employee? Your work experience with SCDOT should be reflected on the application in the work history section. Failure to accurately reflect work history may result in non-selection.

- Yes
 No

*QUESTION 2

Are you a former SCDOT employee? Your work experience with SCDOT should be reflected on the application in the work history section. Failure to accurately reflect work history may result in non-selection.

- Yes
 No

*QUESTION 3

Please indicate the highest level of education you have attained. If you have not completed high school, please indicate the highest grade you completed.

*QUESTION 4

What class driver's license do you possess?

- Class A (CDL)
 Class B (CDL)
 SC Class C
 SC Class D
 Other State Driver's License
 None

*QUESTION 5

How did you find out about this vacancy at the South Carolina Department of Transportation? Please check all that apply.

- Job/Career Fair
 Referred by current SCDOT employee
 SCDOT presentation
 Sign or billboard
 Bumper sticker/magnetic sign
 Facebook or Twitter post
 Internship

- Newspaper Ad
- Radio Ad
- Television Ad
- Trade Journal
- Referred from Vocational Rehab
- Referred from Department of Employment and Workforce
- Jobs.SC.Gov webpage
- Other

***QUESTION 6**

If you selected "other" please explain how you found out about the vacancy at the South Carolina Department of Transportation.

***QUESTION 7**

If you were referred by a current SCDOT employee, what is their name?

***QUESTION 8**

I understand that I must complete the state application to include current and previous work history and education. A resume cannot be submitted for completed work history and education sections of the employment application. Only information contained within this application will be used to determine my qualifications for this position or for any other employment consideration should I be the selected candidate. I have read and acknowledged this statement.

- Yes
- No

***QUESTION 9**

My failure to accurately and completely describe my work experience may prevent my application from being forwarded to the hiring manager. I understand and acknowledge this statement.

- Yes
- No

* Required Question